

AbsolutAire Inc.

PRE START-UP CHECK LIST

(Checklist must be completely filled out and returned to AbsolutAire before start-up tech will be scheduled for the start-up)

Return form to customerservice@absolutaire.com or fax to (269)382-5291

Requested Start-up Date: _____ Serial Number: _____

Job Address: _____ Job Name: _____

_____ Contact Name: _____

_____ Contact Number (ph): _____

1. Verify the gas supply has been connected to the unit and turned on by the utility. (circle one) **YES** **N/A**
2. Verify a gas pressure regulator has been installed (if required). **YES** **N/A**
3. The gas pressure at the unit inlet is: _____ "w.c, *or* _____ oz, *or* _____ psi.
4. Verify the electricity has been connected to the unit and turned on by the utility. **YES** **N/A**
5. The supply power to the unit is: _____ V _____ PH _____ HZ _____ Amps.
6. A properly sized green ***earth ground*** wire is connected to the ground lug located in unit's main electrical panel. **YES** **NO**
7. On units with pressure controls, pressure tubing is run as indicated on electrical diagram and on tubing tags. **YES** **N/A**
8. Verify the remote control panel has been installed and wired per the electrical schematic(s). See the O&M manual or material in the electrical panel pocket for the diagram (**check 9A or 9B below**).
- 9A. _____ Remote Control panel (shipped in unit near fan, or in main electrical panel area) is fully installed and connected.
- 9B. _____ Remote Controls (provided by others) are fully connected.
- 9C. _____ Interconnect wires # 23 & 24 are in a shielded cable and grounded at the unit only, and are run in separate conduit from other control wires (if applicable). **YES** **N/A**
10. DDC Controls; Network communications cable connected. IP address is _____ *or* **N/A**
11. All wiring crossing unit field joints (on multiple section units) has been connected. **YES** **N/A**
Motor connections have been checked and tightened at the motor. **YES** **N/A**
12. All other shipped loose items have been installed. **YES** **N/A**
13. Discharge head (if installed). Louvers opened. **YES** **N/A**
14. Drain lines hooked up. (describe) _____

Notes:

- The AbsolutAire technician will require access to all unit wiring & controls during start-up, also must be permitted to operate or dictate operation of equipment during startup.
- This form must be completed and returned before our start-up tech can be dispatched to the job site.
- When startup arrangements include air travel, please allow at least two weeks after completion of this form for scheduling.
- If equipment is not ready when the AAI technician(s) arrives, additional labor and travel cost will be invoiced.

Call our customer service group at (800) 804-4000 with any questions.

Comments: _____

Completed By: _____ Company Name: _____

Date: _____ Phone Number: _____ Fax # or Email : _____