



GWEN B. MICHEL

Administrative Assistant

Gwen Michel is an Administrative Assistant at AbsolutAire, Inc. Among many responsibilities, she is charged with maintaining and organizing literature and office-supply inventory levels, assisting in sales-representative fulfillment requests, and coordinating special-activity requirements. Gwen is also responsible for answering and routing in-coming calls, as well as visitor reception.

Gwen has been a steady presence in this role at AbsolutAire, since it began doing business in 1992. Prior to joining the company, she had performed similar functions for Duo-Aire.

Gwen has been married to her husband, Richard, since 1965 and they reside in Kalamazoo. In addition to assisting her husband with an on-line manufacturing and sales business, Gwen has several outside interests, which keep her very busy.

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